
River Training Checklist

A complete Environmental Permit application will include:

- **Completed Permit Application Form** (*4 copies*)
- **Tax Registration Number (TRN)** (*for company or individual making application*)
- **Company Documents** (*Articles of Incorporation and names of Directors & Company Secretary*)
- **Copy of ID for person making the application** (*Driver's Licence, National ID or Passport*)
- **Location Map** (*Google Image with coordinates and landmarks where possible*) (*4 copies*)
- **Application Fee of \$50,000.00**

- **Project Brief** detailing the following (*4 copies*)
 1. Project overview including details such as; type of channel protection (masonry, gabions, reinforced concrete etc), outlined dimensions of protection (length/width/height), use of protection whether reinstatement, clearing, realignment or otherwise, accompanying structures/infrastructure (roadway) if any.
 2. Details of material(s) specifications such as; strength, life span, material properties etc.
 3. Outline hydrology/hydraulic design calculations report and referencing codes/manuals/text/software used.
 4. Details of geotechnical information for location of river training.
 5. Description of the existing location/environment, including the lay of the land, details of any features, pictures of the onsite conditions, structures or facilities present.
 6. Details of any proposed vegetation clearance including area of impact.
 7. Detailed methodology for undertaking all works associated with the river training construction including pre-construction, construction and post construction activities.
 8. Detailed description of all equipment and technology to be used in the operation.
 9. An assessment of the potential impacts and proposed mitigation measures, with special emphasis on fugitive dust and noise pollution, traffic impact if any, social impact, etc.
 10. Proposed timeline and project schedule for the implementation of the various aspects of the project.

- **Plans/Drawings** (must be drawn to scale) (*4 copies*)
 1. Detailed Site Layout Plan (*including setbacks and dimensions*)
 2. Detailed Survey Plans (*including GPS coordinates of proposed bridge location, contours, spot heights, relevant chainage markers, longitudinal profile etc*)
 3. Detailed Architectural Plans (*including all plans, elevations and relevant sections, demolition plan if any*)
 4. Detailed Structural Plans (*including all plans and elevations and relevant sections*)

***Informative** - Engineering drawings must be certified by a locally registered professional engineer, and subdivision plans by a Commissioned Land Surveyor.*

➤ **Proof of Ownership**

1. Copy of title(s) or,
2. A probated will or,
3. Lease agreement along with a copy of the title and a consent letter

Informative

- *If the applicant is not the owner, a letter of authorization from the title holder(s) witnessed by a Justice of the Peace, giving the applicant permission to use the land for the proposed activity, must be submitted along with a copy of the title and a copy of an ID for both parties*
- *If the registered title is held jointly, all parties must be reflected as applicants **or** there should be a letter or authorization from the other title holder(s) giving the applicant permission to use the land for the proposed activity. The letter or authorization must be witnessed by a Justice of the Peace and be presented along with a copy of an ID for all parties*
- *Anyone applying for a Permit and Licence on behalf of someone else, must submit a letter authorizing them to apply for the Permit/Licence. The letter must also state the extent of their authority in relation to the application and in whose name the Permit/Licence should be issued. The letter must be signed by all the relevant parties who they represent, witnessed by a Justice of the Peace, and presented along with a copy of the Identification for all parties e.g. current Driver's Licence, National ID or Passport.*
- *Information presented in the Project Brief must correspond to the information presented in the supporting plans/ drawings.*

Please be advised that the Permit **MUST** be collected within **THREE (3) MONTHS** of the date of the approval by the Authority. Failure to do so will result in the approval being withdrawn and reapplication for the Environmental Permit being required.