

GOVERNMENT OF JAMAICA

MINISTRY OF ECONOMIC GROWTH & JOB CREATION

Applications are being invited from suitably qualified individuals to fill the following positions to support the implementation of the Government of Jamaica/ Global Environment Facility /United Nations Development Programme electric mobility (eMobility) project titled “**Supporting Sustainable Transportation through the Shift to Electric Mobility in Jamaica**”:

- A. Project Procurement Specialist
- B. Project Technical Coordinator
- C. Project E-Mobility Expert
- D. Project Engineer
- E. Project Finance and Administrative Officer

A. The **Procurement Specialist** will, among other tasks, advise the National Project Director (NPD) on all procurement matters, progress and constraints with the implementation of the procurement packages.

Required Skills and Expertise

1. Completed Bachelor’s Degree in public administration, public accountancy, business administration, supply chain management, or other relevant discipline.
2. At least 10 years of post-qualifying experience out of which 3 years handling of project-related procurement processes in Government of Jamaica.

B. The **Project Technical Co-Ordinator** is required to provide direction and guidance to the Project Management Unit (PMU), other project consultants and Responsible Party(ies), if any;

Required Skills and Expertise

1. A university degree (MSc or PhD) in a subject related to development studies, political sciences, public administration, civil engineering, social sciences, economics, or environmental sciences
2. At least 5 years of demonstrable project/programme management experience.

C. The **Project E-Mobility Expert (PEE)** will act as a resource person for relevant stakeholders during the design and execution of project activities including the design and implementation of an eMobility demonstration pilot in close coordination with designated staff from the partner institution.

Required Skills and Expertise

1. University degree (MSc or PhD) in engineering (industrial, civil, electrical or mechanical engineer), or similar
2. At least 3 years’ experience with applied research of electric mobility technology systems at public or private organisations; or at least 3 years’ experience with the design and execution of mobility project development for the public or private sector

D. **The Project Engineer (PE)** will provide technical support during the design and implementation of an e-mobility demonstration pilot. The PE will work under the direct guidance and supervision of Project eMobility Expert (PEE).

Required Skills and Expertise

1. University degree (preferably MSc level) in engineering (electrical, computer sciences, mechanical engineer, physics), or similar
2. At least 2 years' experience with applied research of mobility systems, ICT systems, energy systems, or similar, at public or private organisations

E. Under the guidance and supervision of the Project Manager, the **Project Finance and Administrative Officer** will assist the Project Manager in day-to-day management and oversight of project activities

Required Skills and Expertise

1. A Bachelor's degree in financial management, management studies or its equivalent
2. At least 3 years of relevant working experience, preferably in a project management setting involving multi-lateral/ international funding agency. Previous experience with UN projects will be an asset

For further information you may view the detailed advertisement on the Ministry's website <https://megjc.gov.jm/careers/>

Applications along with resumes are to be submitted no later than **May 6, 2022** to the following email addresses:

ermb@mhurecc.gov.jm or ermb@megjc.gov.jm

Please note that only short-listed candidates will be contacted.