



Consulting Services to Prepare Strategic Action Plan 2020-2025

Scope: Strategic Review and Preparation of a Strategic Action Plan

NCC Registration: Consultants

Procurement Method: National Competitive Bidding

Bid Validity Period: 90 days after bid closing date

Closing Date for Bids: Friday, September 20, 2019

The National Environment & Planning Agency (NEPA), an executive agency existing under and by virtue of the Executive Agencies Act, 2002, requires a consultant to undertake a strategic review of its operations and prepare a Strategic Action Plan for 2020 - 2025.

The first strategic review of the Agency was conducted between 2011 and 2013 (non-continuous). That review resulted in the preparation of an institutional self-assessment and performance assessment report which fed into the preparation of the NEPA Five Year Strategic Action Plan (SAP) 2014-2019 including a Performance Monitoring, Evaluation and Reporting System.

This is an online Tender, therefore the Government of Jamaica Electronic Procurement System (www.gojep.gov.jm) will be used to issue the tender document; submit queries and clarifications; respond to queries and clarifications; submit Proposals as well as opening of proposals. The portal must also be used for the submission of proposals. No hard copies of bids will be accepted and there will be no physical tender box for drop-off of tender documents.

To participate in this tender opportunity, suppliers must first be registered on the Government of Jamaica Electronic Procurement System via the platform at www.gojep.gov.jm.

To register, please select the “Register as a supplier” link from the system home page. For assistance regarding training, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at (876)932-5220/932-5253 or email papucustomercare@mof.gov.jm.

Further information can be obtained from the Procurement Officer; Tel: 876.754.7540 or email procurement@nepa.gov.jm.

Bid Submission Date: Proposal must be submitted online via www.gojep.gov.jm no later than **3:00 p.m. Jamaica time on Friday, September 20, 2019**

Late Proposals will be automatically rejected by the system.

Valid Tax Compliance and National Contracts Commission Registration letters must be submitted.