

# Environmental Foundation of Jamaica

## INFORMATION ON CALL FOR PROPOSALS

CALL 2010 : February 7 –April 9

The Environmental Foundation of Jamaica (EFJ) is a grant making institution established to provide funding to NGOs involved in the management and sustainable use of Jamaica's natural resources, and in issues of child survival and child development.

### The Call

The "Call" is a public Request for Proposals (RFP) for eligible organisations to submit applications for grant awards. Applications must fit within a theme of the current call.

### Application Forms

Application Forms are available at Social Development Commission (SDC) offices island-wide as well as from the offices of the EFJ, and on the Internet at [www.efj.org.jm](http://www.efj.org.jm)

### Processing of Proposals

Receipt and Appraisal of proposals involves a four-phase process:

1. **Receipt Notification** - Applicants will be notified of receipt of proposals within five (5) working days of submission.

2. **Screening** - to determine
  - a) If the proposal fits within the theme(s) of the call, and
  - b) If the applicant organisation is eligible for funding.
3. **Review** - to determine suitability for recommendation by the Grant Management Committee.
4. **Approval** by the Board of Directors.

Applicants will be informed on the status of proposals at the end of this process, which is estimated to take **at least 16 weeks**.

Potential grantees/applicants intending to submit proposals for the 2010 Call and who wish to develop their proposal-writing skills are invited to attend one of the two (2) **Proposal Writing Workshops** being planned by the EFJ.

In order to participate in any of these one-day workshops, all interested persons **MUST** pre-register no later than **24 February 2010** by contacting the EFJ offices. Workshops will only be confirmed if numbers are sufficient.

### Proposals should fall within the Foundation's two Programme Areas and sub-themes:

**ENVIRONMENTAL MANAGEMENT AND NATURAL RESOURCES CONSERVATION** The current goal of this programme area is to promote sustainable management of Jamaica's natural resources.

#### Biodiversity Conservation and Management with a focus on:

- Forests:** Agroforestry and Forest protection - planting, maintenance and production of timber and native spp. and on planting techniques that can be proven to lead to Forest protection.
- Species Mgt.:** Improved management of endemic plants and animal species that are threatened including applied research and expanded cultivation of medicinal plants for value added components and revenue generation.
- Protected Areas:** Activities that enhance and support Jamaica's Protected Areas towards their financial sustainability and protection and conservation of natural assets, including coral reefs.
- Education activities that are capable of demonstrating behaviour change in support of Biodiversity Conservation and Management

#### Community Environmental Management with a focus on:

- Recycling:** Support for collection and processing of non degradable (Plastic) waste and Recycling of biodegradable waste for income generation
- Community-based environmental enterprise** – with a focus on enterprises that can demonstrate:
  - o sustainable use of natural resources AND
  - o income generation within one year

**ENVIRONMENTAL MANAGEMENT AND NATURAL RESOURCES CONSERVATION** The current goal of this programme area is to promote sustainable management of Jamaica's natural resources.

- ❑ Water Harvesting Systems
  - Entombment of springs OR
  - Rehabilitation of small water systems in isolated communities

#### **Climate Change Adaptation**

- ❑ Applications of renewable energy (wind, solar, bio fuel) that demonstrate at least 25% independent power generation of a clearly defined area
- ❑ Education activities that are capable of demonstrating behaviour change in support of Climate Change Awareness and Adaptation

**CHILD SURVIVAL AND CHILD DEVELOPMENT** The current goal of this programme area is to improve the survival and developmental prospects of children at home, school and play.

#### **Critical Childhood Interventions (for 0-18 years) with a focus on:**

- ❑ Provisions for long term programmes for *early detection and treatment of special learning needs and disabilities* (e.g. dyslexia, sight, hearing)
- ❑ Institutionalised Children - with focus only on *enhancement of learning facilities* - not infrastructure
- ❑ Children with special needs and disabilities - with focus only on *development therapies/programmes and provision of therapy equipment and materials* especially through collaborative initiatives)
- ❑ *Programmes for Children at Risk* - in counselling and treatment for prevention of abuse and violence with a focus on the provision of counselling and parenting programmes.

***Demonstrated co-funding and independent income generation is an asset for all proposals.***

#### **Approval Criteria**

##### **Proposals that focus on public education and awareness within ALL the theme areas are welcomed.**

Project proposals should be aligned with national priorities, deal with systemic issues, and produce replicable and/or sustainable results. Projects, which demonstrate collaboration and partnerships, (financial or otherwise) are strongly encouraged. Budgets must be appropriate. Only a maximum equivalent to US\$100,000 can be approved per grant.

#### **Guidelines for Application**

Applicants must prepare proposals in accordance with the EFJ format shown on the form **Call 2010**. Forms used in previous Calls will not be accepted. **Forms will not be accepted by FAX**. Proposals received outside of the designated Call Period or outside of the Foundation's two Programme Areas and sub-themes **will not** be considered.

All sections of the Call 2010 form must be completed for consideration and where a word limit is indicated on the form, the limit is **NOT** to be exceeded.

Proposals, which do not meet the guidelines, will not be considered.

#### **Additional Information**

Proposals must be signed and submitted to the EFJ office address, or by email ([grants.efj@gmail.com](mailto:grants.efj@gmail.com)) *no later than 3:30 pm* on the last date published for the Call (**Friday, April 9, 2010**). As Grant awards are made on the merit of the proposal, please ensure that the information recorded is clear and accurate, and justifies your request.

You are welcome to discuss your queries or needs with any of the following Programme Staff at the Foundation:

- Asha Bobb-Semple
- Charmaine Webber

**Tel:** (876) 960-6744; 960-3224; 960-7125;

**Fax:** (876) 920-8999

**E-mail:** [grants.efj@gmail.com](mailto:grants.efj@gmail.com)

**Website:** [www.efj.org.jm](http://www.efj.org.jm)

Visit our offices 8:30am – 4:30pm. Mondays to Fridays at:  
1B Norwood Avenue, Kingston 5.

